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UNITED STATES DEPARTMENT OF AGRICULTURE  
Foreign Agricultural Service  
Washington 25, D. C.

April 5, 1954

BUDGET AND FINANCE DIVISION MEMORANDUM NO. 1

To: Assistant Administrators, Division Directors and  
Branch Chiefs

From: Thomas F. Morrow, Director, Budget and Finance  
Division

Subject: Long Distance Telephone Calls

A recent communication from the General Accounting Office indicates that the wide range dialing system for placing long distance calls on government telephones has resulted in agencies being billed for toll calls which cannot be identified.

In order that the long distance calls may be identified, it is requested that all long distance calls be made through the switch board operator instead of being dialed. This will enable the audit unit to identify the long distance calls when the monthly telephone bill is being processed for payment.

*Thomas F. Morrow*







